

Jamaica Missions USA

Required Forms & Documents		Nurse and Nurse Practitioner		Due date
		1st Time	Returning	
JMUSA Application		X	X	Sep 1
Application deposit (\$100.00 USD)		X	X	Sep 1
Work Exemption Permit	Notarized ²	X	X	Oct 15
Short Term Volunteer Form		X	X	Oct 15
Waiver of Liability	Notarized ²	X	X	Oct 15
Copy of Passport page with your picture	Certified ¹	X	X	Oct 15
Passport sized photos		2 photos	2 photos	Oct 15
Headshot photo (.jpg format) for ID	emailed	X		Oct 15
Nursing Council Form	Notarized ²	print on blue paper	print on white paper	Oct 15
Copy of Degree Certificate or Diploma from School of Nursing	Certified ¹	X		Oct 15
Copy of Current License	Certified ¹	X	X	Oct 15
Copy of Birth Certificate	Certified ¹	X		Oct 15
Two written professional references (preferably from Nursing Supervisors) - author must have signature notarized.	Notarized ²	X	X	Oct 15
Detailed Resume (qualifications & experience)	Notarized ²	X		Oct 15
Copy of Marriage Certificate (if applicable)	Certified ¹	X		Oct 15
Flight Itineraries		X	X	Nov 30
Balance of Mission Fee (\$1100.00 USD)		X	X	Nov 30

Notes:

(X) indicates required documents

(1) Copies must be certified and stamped by a Notary Public. Be sure to take the original document with you to the Notary.

(2) Forms must be signed in the presence of a Notary Public.

Mail all documents with tracking to:

Melissa Watson
7088 South Richfield Street
Foxfield, CO 80016

Email address:

Questions, jpg photo and scanned copies may be emailed to:

melissa.watson@jmusa.org