

## Jamaica Missions USA

Required Forms & Documents		Nurse and Nurse Practitioner		
		1st Time	Returning	Due date
JMUSA Application		X	X	Aug 15
Application deposit (\$100.00 USD)		X	X	Aug 15
Work Exemption Permit	Notarized <sup>2</sup>	X	X	Nov 1
Short Term Volunteer Form		X	X	Nov 1
Waiver of Liability	Notarized <sup>2</sup>	X	X	Nov 1
Copy of Passport page with your picture	Certified <sup>1</sup>	X	X	Nov 1
Passport sized photos		2 photos	2 photos	Nov 1
Headshot photo (.jpg format) for ID	emailed	X		Nov 1
Nursing Council Form	Notarized <sup>2</sup>	print on blue paper	print on white paper	Nov 1
Copy of Degree Certificate or Diploma from School of Nursing	Certified <sup>1</sup>	X		Nov 1
Copy of Current License	Certified <sup>1</sup>	X	X	Nov 1
Copy of Birth Certificate	Certified <sup>1</sup>	X		Nov 1
Two written professional references (preferably from Nursing Supervisors) - author must have signature notarized.	Notarized <sup>2</sup>	X	X	Nov 1
Detailed Resume (qualifications & experience)	Notarized <sup>2</sup>	X	X	Nov 1
Copy of Marriage Certificate (if applicable)	Certified <sup>1</sup>	X		Nov 1
Flight Itineraries		X	X	Dec 1
Balance of Mission Fee (\$895.00 USD)		X	X	Dec 1

**Notes:**

(X) indicates required documents

(1) Copies must be certified and stamped by a Notary Public. Be sure to take the original document with you to the Notary.

(2) Forms must be signed in the presence of a Notary Public.

**Mail all documents to NEW ADDRESS:**

JMUSA  
c/o Melissa Watson  
7088 South Richfield Street  
Foxfield, CO 80016

**Email address:**

Questions, jpg photo and scanned copies may be emailed to:

melissa.watson@jmusa.org